

Job Description

Position title	Materials Flow Planner
Date	June 2025
Line manager title	Materials Flow Manager
Grade	10

Purpose

Support the Materials Flow Manager in effectively implementing and delivering the end-to-end flow of materials within the Processing South region ensuring optimal value extraction for SUEZ R&R.

To have a detailed understanding of, and close control over all aspects of the supply chain, such as logistics costs & load availability, processing costs & enhanced value, end market value and third-party benefit.

Maintain regular and constructive communication with internal colleagues, suppliers and consumers at all levels.

Key responsibilities

Plan and schedule the movement of materials from collection points to end markets.

Liaise with the Distribution team, Hauliers and Waste Brokers to arrange collections and deliveries.

Work with internal and external stakeholders to optimise routing, vehicle utilisation, and turnaround times.

Understand market trends, and end destination compliance requirements to ensure that material outputs meet end market specifications.

Ensure all 'Put or Pay' obligations are met, and the required tonnages are delivered in line with contractual KPIs.

Respond quickly to disruptions such as vehicle delays, capacity issues, or quality concerns.

Key responsibilities [cont'd]

Ensure that all disposal facilities are fully compliant with necessary Waste Management Licences/Environmental Permits.

Source contingency disposal outlets during plant outages, minimising losses through financial decision making.

Build and maintain good working relationships with all stakeholders, and where appropriate assist in the resolution of queries and Supply chain issues.

Skills

Short to medium-term planning abilities

Customer service

Ability to work effectively with cross-functional teams and stakeholders

Multi tasker

Organisational skills, able to prioritise and manage workload effectively; able to meet targets and deadlines

Good communication skills across a variety of channels

Basic understanding of contractual obligations

Strong Excel skills for data analysis, tracking KPIs, and reporting

Behaviours

Is aligned and exhibits the SUEZ Group Leadership Model behaviours together with our values of respect, customer first, commitment to the environment and team spirit.

Exhibits 'open and honest' communication with colleagues and teams to encourage two-way communication.

To promote collaboration amongst teams across the organisation developing an innovative, compliant, and ethical culture.

Promote and lead safe working practices with positive employee relations leading by example.

Experience of building, developing and supporting collaborative working.

Knowledge

Understanding of various waste streams: municipal, commercial, industrial, and construction & demolition.

Familiarity with recyclable materials, residual waste, organics, and hazardous waste classifications.

Knowledge of how different materials are processed, including MRFs, MBTs, composting, and EfW.

Understanding of site constraints, operational capacities, and input quality requirements.

Familiarity with permitting, and UK waste regulations (e.g., Waste Transfer Notes, EWC codes).

Knowledge of supply chain relationships across local authorities, commercial clients, and end markets.

Understanding of contract performance measures and service-level expectations.

Specific candidate requirements

Understanding the principles of material flows, processing operations and material value optimisation within the waste management and recycling industry.

Qualifications

Minimum 2–3 years' experience in waste management, recycling, or a related logistics/supply chain environment.

Please note: The content of this job description reflects the main duties and responsibilities of the job and is not intended to form part of the contract of employment. SUEZ may revise the content of the role and responsibilities at its discretion