

# job description



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|---------------------------|------------------------|
| <b>Position title</b>     | Principal Fire Officer |
| <b>Date</b>               | 12/05/2022             |
| <b>Line Manager title</b> | TBC                    |
| <b>Grade</b>              | 7                      |

## Purpose

The Principle Fire Officer's mission will be to implement practical and effective fire risk management solutions primarily to preserve life, mitigate environmental impacts, and protect our assets. The role will ensure SUEZ comply with the relevant statutory provisions imposed, including regulatory and technical standards, the requirements of our permits, licences and similar permissions, alongside best practice.

## Key responsibilities

- Establish minimum standard Fire Risk Assessments (FRA) ensuring they are carried out in accordance with the Regulatory Reform Order 2005, and Fire Prevention Plan guidance.
- Lead on setting internal fire related standards (technical specifications), policies, procedures and forms. Ensure these are suitable and specific to facility type.
- Investigate fire related incidents, identifying trends and highlighting targeted intervention strategies to mitigate future events. Ensure any proposals/recommendations follow SMART criteria.
- Provide comprehensive fire engineering support throughout all construction projects or management of change processes from initial design through to operation ensuring current standards and codes of practice are used throughout the project/change lifecycle.
- Identify, manage and quality assure suppliers used in association with fire management.
- Work collaboratively with multiple stakeholders including Operations, Health & Safety, Environment and Industrial Risk, Insurance and Audit to develop internal standards and ensure consistent application of best practice is deployed across our portfolio.
- Liaise with and maintain good relations with clients, design teams, approval bodies and industry experts. Participate in industry events and contribute to raising standards within our sector.
- Review various internal/external data sources to build sustainable fire strategies against the mission and purpose of the role.
- Communicate with externally appointed proviers on SUEZ requirements such as fire system engineering design surveys and challenge reports received to ensure correct specification/cost.

## Skills

- Ability to interpret complex and multiple data sources to produce reports and strategies that work towards continuous improvement in fire management.
- Experience in project management and leading change.
- Strong interpersonal communication and influencing skills with the ability to operate in a range of varied environments.
- Good facilitation skills to manage stakeholder opinions and achieve general consensus amongst a range of stakeholders.
- Innovative thinking whereby recommendation for change has practical application in the real world.
- Efficient in dealing with customer services issues and suggests improvements to procedures/systems to improve the customer experience.
- Demonstrates ability to lead by example and set a standard that others will follow.
- Strong instructional, training and coaching techniques.
- Detailed knowledge of Microsoft applications (word, excel, PowerPoint) and great computer skills.

## Behaviours

- Operate in line with SUEZ recycling & recovery UK Core Values and Code of Ethics.
- Lead with an entrepreneurial mindset sharing ideas freely and reviewing failures as learning opportunities growing experiences
- Drive for results: coordinating and delivering sustained improvement by engaging with and inspiring stakeholders through adopting a can do and bold attitude.
- Team-working: supporting and collaborating across cross-functional teams who have a vested interest in fire risk management i.e. H&S, EIR, Insurance, Operations.
- Demonstrate high levels of professional integrity.
- Comfortable working with people at all levels within the organisation.
- Resourceful when confronted with challenges, recognising when further support is needed.
- Displays an optimistic and positive attitude in all aspects of their work.
- Consistently delivers against deadlines.

## Knowledge

- Knowledge of the waste recycling and recovery sector including specific fire issues is desirable.
- Understanding of industry specific guidance and standards such as WISH28 and FPP.
- Have acquired substantial relevant experience in Fire Safety Engineering design within a service oriented business and be able to demonstrate proven results in applying technical understanding ie. project showcase.
- Can lead on the assessment of fire related issues and technical risks by the application of expert knowledge and understanding of UK Fire Safety and Environmental Legislation, Building Regulations, and other associated standards.
- Proficient at reading and interpreting building/machinery plans, with suitable knowledge to identify inconsistencies or risks relating to electrical safety standards, sprinkler systems, fire safety regulations, and so on.
- Use specific criteria to assess existing fire protection levels and make informed recommendations of any retrofitting requirements to existing infrastructure with sound justification.

## Specific candidate requirements

- You must be able to travel and hold a full UK driving license.

## Qualifications

- Ideally an engineer with a minimum of 4 years experience at a senior level holding a degree in a Fire Engineering related discipline.
- A member of The Institute of Fire Engineers or is working towards membership

**Please note:** The content of this job description reflects the main duties and responsibilities of the job and is not intended to form part of the contract of employment. SUEZ may revise the content of the role and responsibilities at its discretion.