

Role and responsibilities

Identity

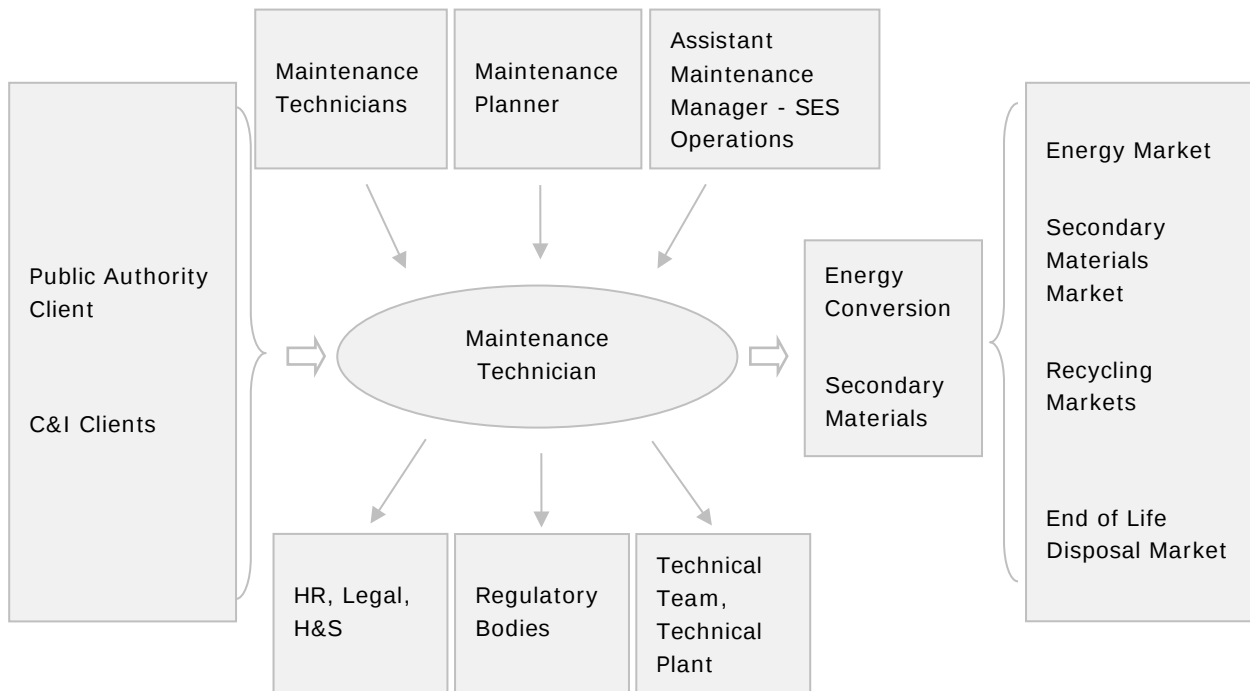
Position title	Maintenance Technician Electrical & Instrumentation
Date	December 2015
Line Manager title	Assistant Maintenance Manager
Grade	11

Purpose

(the 'why' of the position, within which limits and according to what objectives)

Why	To conduct the maintenance activities of an energy recovery facility in an effective and cost efficient manner, so ensuring that the facility is fully compliant with regulatory standards for safety, health and environment.
Within	To work within the operational and maintenance management regime of the facility.
According to	The functional design parameters of the fixed plant and equipment.

Key stakeholder interaction network



Ideal candidate experience

- Time served in Mechanical/Electrical or Instrumentation Engineering.
- Experience of working in a process industry
- Experience of Environmental Legislation
- A Health and Safety qualification (ISOH) is desirable

Area one - Leadership

Details	Delivery measure
• Demonstrate comprehensive knowledge and experience in specific discipline or specialism. • Promote good working practice and positive employee relations by encouraging effective relationships both internally and with the wider business. • Embody the Company Values and exhibit through daily interaction with your team.	USay, % of overdue CAR's Adherence to SOMP's

- Promote operation/maintenance team work and collaborative integration of maintenance tasks. - Promote a safety conscious attitude towards work.	
In order to	influence direct team and peers to achieve goals

Area two - Communication

Details	Delivery measure
- Provide specialist technical support to Facility Management on equipment functionality and maintenance aspects. - Participate in daily maintenance meetings. - Timely and effective reporting of incidents and events. - Provide technical help to operations staff on equipment functionality and maintenance. - Identifying plant design problems, causes of failure, and causes of high downtime, or maintenance costs. - Identify signs of equipment deterioration or failure and effective reporting of such. - Clear and concise logging of equipment maintenance activities, time and resources, spares and consumables, and action taken of assets on the C (O)MMS system. - Accurate record keeping. - Mark up plant documentation that is found to be in error during the completion of maintenance activities.	CCS Scores Attendance at meetings Equipment report logs.
In order to	ensure effective dialogue with all stakeholders

Area three - Best Practice Implementation

Details	Delivery measure
- To ensure that the physical asset is operated and maintained in accordance with design. - Assist in the involvement of continuous improvement initiatives to deliver optimisation of the physical asset. - Absolute commitment to the use the C (O)MMS to ensure a sufficient level of spares in line with the management of specific assets.	KPI's KPI Improvement C(O)MMS and KPI's Shutdown plan on time and budget

- Effectively carry out the planned maintenance activities and provide specialism support. - Conduct first level equipment inspections and minor maintenance. - Conduct second level and major maintenance of equipment. - Conduct conditions monitoring and advance inspections. - Ensure first class housekeeping standards at the work face.	Maintenance KPI's
In order to	optimise operational/departmental performance and efficiency

Area four - People

Details	Delivery measure
- Conformance of Company Policy and Procedures in line with employment legislation. - Mentor apprentices, including providing support on competency based training and NVQ modules. - Provide technical help to operations staff. - Ensure own self development and training to complete the job in hand. - Apply the right skill base, in the right place, working at the appropriate level. - Form part of a 24 hour callout rota, covering plant breakdowns out of core hours. - Have a flexible approach to extended working hours, as dictated by the needs of the business.	Maintenance KPI's
In order to	engage and develop team and self.

Area five - Profitability

Details	Delivery measure
- Ensure maintenance resources are used in the most efficient and effective manner. - Ensure timely completion of daily scheduled maintenance activities.	C(O)MMS P&L and EBIT
In order to	achieve the financial targets and KPI's

Area six - Legislative Compliance

Details		Delivery measure
- Action maintenance activities so that the facility is fully compliant with regulatory standards for safety, health and environment. - Comply with safety and environmental audit and CAR resolution		CCS Scores and Internal Environmental Audit % of outstanding CAR's
In order to	protect our customers, our employees, the environment and the company reputation	

Please note

1. In line with our Values and Ethics Charter, the job holder is expected to:
 - Act in an honest, responsible and respectful manner to others.
 - Be responsible for their own professional conduct.
 - Comply everywhere and in all circumstances with the laws and regulations connected with their activities.
 - Comply with our obligations to other parties such as shareholders, associates, clients, suppliers and the community.
 - Ensure the health, safety and wellbeing of employees, customers and other personnel at all times.
2. The content of this job description reflects the main duties and responsibilities of the job and are not intended to form part of the contract of employment. SUEZ may revise the content of the role and responsibilities at its discretion.