



## Recycling and recovery UK

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### **APPLYING FOR A ROLE WITH SUEZ recycling & recovery UK?**

#### **How to make your application stand out.**

Your application may be the first step towards obtaining a rewarding career with SUEZ recycling & recovery UK. Make sure that you give yourself the best opportunity to succeed. Our job application tips offer some simple and useful advice about completing and submitting your application.

If you have any questions about whether you are suited to a particular position, or what will be involved in the interview and selection process, please get in touch with the Resourcing Department on 01934 524070 who will be happy to explain the application process in more detail.

#### **Writing your application:**

When you click the 'apply' button you will be taken to the online application form. Here you will be asked to provide your personal details, and have the opportunity to outline how you meet the key selection criteria as laid down in the roles and responsibilities. You will also be required to attach your CV and, if requested, other supporting documents relating to your previous qualifications.

#### **Role & responsibilities – What are the Responsibilities of the role? What are we looking for in the candidate profile?**

Take the time to read and understand this document fully. The skills, competencies and work experience that we are looking for in the post holder are outlined in this document. By tailoring your application and CV to the role you are directly applying for you have the opportunity to outline how your accomplishments address these requirements so that the recruiting managers can assess your suitability more accurately.

#### **Review all the information you imported before submitting:**

Before submitting your completed application, take the time to review final the details that you have provided. If you do wish to change any aspect of your application once you have submitted it you have the ability to log back into your profile at any time to do so before the closing date.